



Coast District Management Association

**BOARD MEETING MINUTES**

Tuesday, March 13, 2007  
7:30 am – District H.R. Conference Room

**CDMA Board**

✓ Present × Absent

**The purpose of this organization shall be to:**

Promote the professional welfare of the membership and provide a vehicle for consultation with the District Governing Board on significant issues and promote the welfare of the district.

**CDMA Board**

✓ Lynn Dahnke, President  
CCC, [Ldahnke@coastline.edu](mailto:Ldahnke@coastline.edu), x16231

✓ Mike Duffy, Vice President  
GWC, [Mduffy@gwc.cccd.edu](mailto:Mduffy@gwc.cccd.edu), x58183

✓ Wanda Doty, Treasurer  
District, [Wdoty@mail.cccd.edu](mailto:Wdoty@mail.cccd.edu), x84792

✓ Judy Garvey, Secretary  
CCC, [Jgarvey@coastline.edu](mailto:Jgarvey@coastline.edu), x 16230

✓ Melinda Nish, Past President  
OCC, [Mnish@occ.cccd.edu](mailto:Mnish@occ.cccd.edu), x25015

✓ Joycelyn Groot, CCC Rep.  
[JGroot@coastline.edu](mailto:JGroot@coastline.edu), x16161

✓ Christine Nguyen, CCC Rep.  
[CNguyen@coastline.edu](mailto:CNguyen@coastline.edu), x16150

✓ Kimberly Allen, District Rep.  
[KAllen@mail.cccd.edu](mailto:KAllen@mail.cccd.edu), x84654

× Richard Kudlik, District Rep.

[rkudlik@mail.cccd.edu](mailto:rkudlik@mail.cccd.edu), x84602

✓ Margie Buntten, GWC Rep.  
[Mbuntten@gwc.cccd.edu](mailto:Mbuntten@gwc.cccd.edu), x58315

✓ Anthony Maciel, GWC Rep.  
[Amaciel@gwc.cccd.edu](mailto:Amaciel@gwc.cccd.edu), x58983

✓ Kristin Clark, OCC Rep.  
[Kclark@occ.cccd.edu](mailto:Kclark@occ.cccd.edu), x25774

✓ Daniela Thompson, OCC Rep.

[dthompson@occ.cccd.edu](mailto:dthompson@occ.cccd.edu), x25113

× Erin Curtis, Chancellor's Rep./PAC  
[Ecurtis@cccd.edu](mailto:Ecurtis@cccd.edu), x84707

✓ Martha Parham,  
e-Newsletter (Ex-Officio)  
[Mparham@cccd.edu](mailto:Mparham@cccd.edu), x84605

**Invited Guests:** × Donna Waldfogel ✓ Dr. Joe Quarles

- Welcome & Call to Order: The meeting was called to order at 7:40 am. A quorum was present.
- Approval of the Minutes: February 2007. Minutes were approved.
- Treasurer's Report: Wanda Doty reported a balance of \$9,271.44 in the General Fund and \$2,729.25 in the PAC Fund. The education fund has \$20,500 left (started with \$25,000); conference fund is depleted. (see chart below).

**CDMA  
2/28/07**

Treasurer's Report:

	<u>Date</u>	<u>General</u>	<u>PAC</u>
Balance	1/31/07	8,794.24	2,598.25
Income		694.00	131.00
Expense		85.80	0.00
Transfer to PAC		131.00	0.00
Balance	2/28/07	<u>9,271.44</u>	<u>2,729.25</u>

- New Managers Membership Activity to recruit members was discussed. Currently, Wanda sends out information packet.
- Meet & Confer Report, Mike Duffy: Mike Duffy was not present.
  - Melinda Nish discussed findings of a study Donna did on stipend information comparing other districts. The amount CDMA has for conferences was discussed as well as amount of money each college is paying as membership to National Organizations

- Coastline Campus Report: Joycelyn & Christine
  - Accreditation was discussed.
  - Visionary Event set for Saturday, April 28 at Waterfront Hyatt Regency in Huntington Beach.
- District Campus Report: Kim
  - Ground Breaking for new building set for April 18
- Golden West Campus Report: Anthony & Margie
  - Visionary Event set for Monday, March 26
  - Accreditation was discussed.
- Orange Coast Campus Report: Daniela & Kristin
  - BBQ and Grand Opening of new Physical Fitness Facility set for March 15 at 1 pm.
  - Accreditation was discussed.
- Spring Social Planning & Committee (Friday, May 11, 1 p.m. to 4 p.m.):
  - Lynn will send out evite in late March
  - Location will be reserved by Martha (Forest Shelter in Mile Square Park), and she will get permit for food also.
  - Lynn is meeting with Sally to confirm the catering.
  - Manager of the Year Nominations, Committee and Awards—Lynn will send out flyer and set up electronic form online by late March District-Wide to all staff, managers, and faculty.
  - Social Planning/Organized Games—Richard will handle croquet.
  - Awards will need to be ordered by May 1.
- Vice Chancellor's Report: Joe Quarles
  - Dr. Quarles brought CDMA up to date on non-confidential union information.
  - There was discussion of positive duty. Dr. Quarles will distribute an explanation to board members.
  - Vacation Calendars were discussed as to what happens when someone does not use vacation days. The conclusion of the discussion was that Presidents will assign vacation time when this occurs.
- CDMA e-Newsletter: Martha Parham
  - Mike Duffy will include a Q&A section on Meet & Confer.
  - Lynn will get Martha information.
  - It was suggested that Donna include a Q&A on the Education Fund.
- Other Business: District Benefits/Wellness Committee (April Meeting)
  - Rob Bachmann will speak at the April meeting

- Adjournment – 9:15am

***Next Meeting: Tuesday, April 10, 2007***