



Coast District Management Association

BOARD MEETING MINUTES

Tuesday, December 12, 2006

7:30 am – District H.R. Conference Room

CDMA Board

p Present **a** Absent

p Lynn Dahnke, President
CCC, ldahnke@coastline.edu, x16231

a Mike Duffy, Vice President
GWC, Mduffy@gwc.cccd.edu, x58183

p Wanda Doty, Treasurer
District, Wdoty@mail.cccd.edu, x84792

p Melissa Moser, Secretary
OCC, Mmoser@occ.cccd.edu, 25509

p Melinda Nish, Past President
OCC, Mnish@occ.cccd.edu, x25015

a Joycelyn Groot, CCC Rep.
JGroot@coastline.edu, x16161

p Christine Nguyen, CCC Rep.
CNgyuen@coastline.edu, x16150

p Kimberly Allen, District Rep.
KAllen@mail.cccd.edu, x84654

p Richard Kudlik, District Rep.
rkudlik@mail.cccd.edu, x84602

p Margie Bunten, GWC Rep.
Mbunten@gwc.cccd.edu, x58315

a Anthony Maciel, GWC Rep.
Amaciel@gwc.cccd.edu, x58983

p Kristin Clark, OCC Rep.
Kclark@occ.cccd.edu, x25774

a Daniela Thompson, OCC Rep.
dthompson@occ.cccd.edu, x25113

a Erin Curtis, Chancellor's Rep./PAC
Ecurtis@cccd.edu, x84707

p Martha Parham,
e-Newsletter (Ex-Officio)
Mparham@cccd.edu, x84605

Invited Guests: **p** Donna Waldfogel **p** Dr. Joe Quarles

Welcome & Call to Order

The meeting was called to order at 7:42am. A quorum was present. Martha Parham announced that Erin would not be attending as she was home with her new baby boy, Charlie.

A brief discussion about Banner and Banner training was held. Several CDMA Board Members are key individuals in the implementation process, and collectively they feel that more training is going to be needed during the spring term.

Approval of the Minutes from November 14

Minutes were not available. Minutes will be prepared for approval at the January meeting.

Appointment of New CDMA Secretary

Lynn Dahnke reported that Melissa Moser resigned due to Banner implementation and additional duties. It was suggested that an email be sent to the Membership announcing an election for a new secretary. If no other nominations are received, Judy Garvey (CCC) has agreed to accept the position. It was agreed that nominations should be sought before winter break, but the election should be held following winter break. Lynn will send emails for both.

Treasurer's Report & Professional Development

Wanda Doty reported: \$8,990.29 in the General Fund and \$2,290.25 in the PAC Fund. Expenses for the Holiday Social have not been deducted from the GF as of 11/30/06.

There was some discussion about the Professional Development Funds and the availability of funds for other use. Lynn was requested to follow up with Donna Waldfogel for a discussion at the January meeting.

Meet & Confer Report

No Report

Fall/Holiday Social Review

Everyone congratulated the committee on hosting a wonderful event. The entertainment and venue received praise. Lynn mentioned that there were some problems using Evite, but it was decided to continue using the online system for future events.

Vice Chancellor's Report

Joe mentioned that he and Chancellor Yglesias are serving as Advisory Members for an Ed.D. Program. Joe will share additional information as it becomes available. Joe also discussed some possible changes regarding retirement and medical benefits. More information is forthcoming from the Office of Human Resources.

Spring Social Planning/Date

Friday, May 11th was selected as the date for the Annual Spring Social. Lynn was going to contact Sally Coffey for details. A committee will be formed at the January meeting.

Manager-of-the-Year Nominations

Discussion tabled until January meeting.

CDMA e-Newsletter

The next newsletter will be distributed in March. Sally Coffey took photos at the Holiday Social and will send them to Martha and Lynn. Articles will be discussed at the January and February meeting. Martha will request an article from Donna regarding funds for education.

Other Business

None

Adjournment – 8:45am

Next Meeting: Tuesday, January 9, 2007