



Coast District Management Association

BOARD MEETING MINUTES

Tuesday, January 9, 2007

7:30 am – District H.R. Conference Room

CDMA Board

p Present **a** Absent

p Lynn Dahnke, President
CCC, Ldahnke@coastline.edu, x16231

a Mike Duffy, Vice President
GWC, Mduffy@gwc.cccd.edu, x58183

p Wanda Doty, Treasurer
District, Wdoty@mail.cccd.edu, x84792

p VACANT, Secretary

p Melinda Nish, Past President
OCC, Mnish@occ.cccd.edu, x25015

p Joycelyn Groot, CCC Rep.
JGroot@coastline.edu, x16161

a Christine Nguyen, CCC Rep.
CNguyen@coastline.edu, x16150

p Kimberly Allen, District Rep.
KAllen@mail.cccd.edu, x84654

p Richard Kudlik, District Rep.
rkudlik@mail.cccd.edu, x84602

p Margie Buntun, GWC Rep.
Mbuntun@gwc.cccd.edu, x58315

a Anthony Maciel, GWC Rep.
Amaciel@gwc.cccd.edu, x58983

p Kristin Clark, OCC Rep.
KClark@occ.cccd.edu, x25774

p Daniela Thompson, OCC Rep.
dthompson@occ.cccd.edu, x25113

a Erin Curtis, Chancellor's Rep./PAC
Ecurtis@cccd.edu, x84707

p Martha Parham,
e-Newsletter (Ex-Officio)
Mparham@cccd.edu, x84605

Invited Guests: **p** Donna Waldfogel **p** Dr. Joe Quarles

Welcome & Call to Order: The meeting was called to order at 7:45 am. A quorum was present.

Approval of the Minutes: Lynn apologized that the minutes were not ready. November, December, and January Minutes will be prepared for approval at the February meeting.

Secretary Election: Lynn reported that more than 75 managers had voted in the election. However, the race was too close to call, and all votes are due on Wednesday, January 10th.

Treasurer's Report & Professional Development: Wanda reported a balance of \$_____ in the General Fund and \$_____ in the PAC Fund.

Donna Waldfogel reported that all of the Professional Development funds for conference attendance/travel have been used. There is still plenty of money in the education account. Donna Waldfogel explained how the conference and educational funds were allocated and the purposes of each. A lengthy discussion was held, and the committee thanked Donna for a thorough review of the funds and process.

Meet & Confer Report: Mike Duffy reported that responses have been very low to the request for in-put from Meet & Confer. A list of topics will be discussed at the next Meet & Confer meeting. One Board Member suggested that Mileage Stipends be reviewed (especially for those working on Banner implementation).

Spring Social Planning & Committee Formation: Joycelyn, Christine, Margie, and Sally Coffey were suggested as committee members. More discussion will be held at the February meeting.

Vice Chancellor's Report: Joe stated that faculty negotiations are continuing to find a mutually-benefiting resolution to hiring third-party paid faculty. Joe mentioned that the Office of Human Resources is looking at possible changes in service years at retirement for managers. No details and/or specific were provided.

Manager of the Year Nomination Forms: Lynn provided a draft document for review. The Board approved the form. Lynn will form a committee from past recipients for judging. Lynn hopes the new Secretary will be actively involved in the process. Nominations will be solicited starting the first of April. All employees, administrators, and faculty will be invited to submit nominations.

CDMA e-Newsletter: March newsletter to feature a member profile. The deadline for articles will be February 28th.

Other Business: None

Adjournment – 9:15am

Next Meeting: Tuesday, February 13, 2007