



The purpose of this organization shall be to:
Promote the professional welfare of the membership and provide a vehicle for consultation with the District Governing Board on significant issues and promote the welfare of the District.

MINUTES
Tuesday, October 9, 2007
7:30 am – District H.R. Conference Room

Executive Board

Lynn Dahnke, President
CCC, Ldahnke@coastline.edu, x17516
Michael Mandelkern, Vice President
CCC, Mmandelker@occ.cccd.edu, x25786
Daniela Thompson, Treasurer
CCC, Dthompson@occ.cccd.edu, x25113
AB/EX - Judy Garvey, Secretary
CCC, Jgarvey@coastline.edu, 17518
Melinda Nish, Past President
CCC, Mnish@occ.cccd.edu, x25015

Campus Representatives:

Joycelyn Groot, Coastline
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Cheryl Babler, Coastline
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Kimberly Allen, District Rep.
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Bill Kerwin, District Rep.
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Belen Genet, Golden West
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Anthony Maciel, Golden West
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AB/EX - Kristin Clark, OCC Rep.
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Madjid Niroumand, OCC Rep.
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Martha Parham, Chancellor's Rep/PAC
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1. Call to Order – *The meeting was called to order at 7:40 a.m.*
2. Approval of Minutes
There was only one correction to the September Minutes – Madjid's email address. The Minutes were approved with the correction.
3. Treasurer's Report – General Fund \$8,801.18 PAC: \$3,394.25
4. Professional Development Funds & Educational Funds – PD \$8150.00 ED \$22,000
Again, the board discussed the need to stimulate the use of the educational funds. Campus Representatives need to talk about these funds at every opportunity on their own campus. Also, it was agreed that the education funds need to be discussed in Meet & Confer for potential use for doctoral studies.
5. Meet & Confer – New Multi-College Districts for Comparison (New Committee meets following Board Meeting)
Lynn provided copies of the recommended comparison districts developed by C.M. This information had been previously distributed via email. Kim Allen explained some of the changes and answered questions. Michael will share the information with Meet & Confer for all future comparisons.
6. Fall Social – Date, Location, Budget, and Format
The social will be held on Thursday, December 6th at the Mile Square Banquet Center. The Board agreed with the menu suggestions presented, and Lynn will handle the contract details. Each board member was reminded to help secure door prizes. The social will be discussed in detail at the November meeting. Campus Representatives need to remind their colleagues about the catering fees paid when we have a number of no-shows the day of the event. There will be a couple of announcements via email, and Lynn will use Evite for the response vehicle.
7. Board of Trustees Update – Computer Use Policy, Benefit Changes, Search & Selection Process, and more.
Melinda provided an update on action items from the last two Board of Trustees meetings. Both the CUP and Selection documents are still being revised.
8. Newsletter
Articles and assignments were discussed. Everyone agreed that the Campus Representatives need to communicate with managers on a regular basis. The newsletter will be distributed just as soon as the materials are ready.
9. Campus Reports
Joyce Black is currently serving as the Interim Associate Vice Chancellor.
10. Other Business & Future Agenda Items - *None*
11. Adjournment - *The meeting was adjourned at 8:30 a.m.*

Next Board Meeting: **Tuesday, November 13, 2007 – 7:30 a.m. to 8:30 a.m.**